

**\*\*\*APPROVED\*\*\***

**Williamsburg Regional Local Human Rights Subcommittee Minutes**

**Date of Meeting:** April 11, 2012

*\*Denotes attendance at this meeting*

**Committee Members:** John Barrett, Vice-Chairperson\*  
Rita Gregory, Secretary\*  
James R. Henry, Chairperson  
Virgil McKenna  
Jeannette Olechnowich

**Office of Human Rights:** Hillary Zaneveld, Human Rights Advocate\*

<b>Program Affiliates:</b> Bacon Street:	Bob Coleman* (Affiliate Program Liaison)
Better Life of Virginia:	Babatunde Talabi* Desire Copes*
Campbell House:	Jacqueline Campbell*
East End Academy IOP & Day Treatment	Ruby Eley*
Family Preservation Services:	Denille Francis*
Neurological Rehabilitation Living Centers:	Melissa Gonzalez * Doug Brown
SWRMC Structured Outpatient Behavioral Health Program:	Jana Brultz*
United & Empowered Care:	Wanda McCready* Jean Telly*
Williamsburg Place:	Betty Taylor*

**Call to Order:**

*Without a quorum of the members present, Mr. Barrett called this Subcommittee of the WRLHRC to order at 9:05 am at The Williamsburg Conference Center of Sentara-Williamsburg Regional Medical Center.*

**Change in Membership Roster:** The home telephone number for Ms. Olechnowich was transcribed incorrectly in the most recent Membership Roster. The correct number is **(757) 903-2716**. Mr. Coleman will make the change in the roster and distribute it to the OHR, LHRC membership and affiliate programs.

**Approval of Minutes:** *Without a quorum, the minutes of the February 12, 2012 meeting could not be approved today but will be placed on the agenda for the April 26, 2012 meeting.*

**Election of Officers July 1, 2012 through June 30, 2013:** *Ms. Gregory nominated Mr. Barrett for Chairperson and Rev. Henry for Vice-Chairperson; Mr. Barrett seconded them. Mr. Barrett nominated Ms. Gregory for Secretary; Ms. Gregory seconded this*

*nomination. These nominations will be placed on the agenda for the April 26, 2012 meeting for ratification.*

**Public Comment Period:** There was no public comment.

**Affiliate Program Reports:**

***Bacon Street***

Mr. Coleman identified himself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

***Better Life of Virginia***

Mr. Talabi identified himself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. He identified one complaint under Assurance of Rights, which was reviewed in closed session with the LHRC members.

***Campbell House***

Ms. Campbell identified herself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. She reported the closure of the boys' group home and the return of that license. She reported that Campbell House received a six-month license for providing in-home services under existing policies.

***East End Academy Intensive Outpatient/Day Treatment Program***

Ms. Eley identified herself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. She identified one complaint under Assurance of Rights, which was reviewed in closed session with the LHRC members.

***Family Preservation Services***

Ms. Francis identified herself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

***Neurological Rehabilitation Living Center***

Ms. Gonzalez identified herself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. She identified one complaint under Assurance of Rights, which was reviewed in closed session with the LHRC members.

***Sentara-Williamsburg RMC Structured Outpatient Behavioral Health Program***

Ms. Brultz identified herself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

***United and Empowered Care***

Ms. Claiborne identified herself as the LHRC Provider Liaison and presented the 1<sup>st</sup> Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

***Williamsburg Place***

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 1st Quarter Report of Human Rights Activity for 2012. She identified one complaint under Assurance of Rights, which was reviewed in closed session with the LHRC members.

**Discussion Items:**

***Request for Approval of Program Policy by the Pavilion at Williamsburg Place***

The LHRC members approved the Policies and Procedures for the Pavilion at Williamsburg Place for ratification at the April 26, 2012 Quarterly Meeting. The members also requested that in the future two separate reports be submitted, one for the Pavilion at Williamsburg Place, and one for Williamsburg Place.

**OHR Advocate's Report and Training:**

Ms. Zaneveld announced the interest of the State Human Rights Committee in finding two applicants for membership. The SHRC meets bi-monthly at locations around the state at different site.

**Closed Meeting:** At 9:45 am the subcommittee members approved by unanimous affirmative vote a motion to convene in closed session per Virginia Code 2.2-3711(A)(1): Personnel and (A)(4): for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of reviewing complaints under Assurance of Rights at Better Life of Virginia, East End Academy, Neurological Rehabilitation Services, and Williamsburg Place pursuant to the regulations.

**Open Meeting Reconvened:** The committee reconvened in open meeting at 10:30 am, each member certifying that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open meeting requirements and identified in the motion by which the closed meeting was convened, were considered in the closed meeting.

*The subcommittee reported out in open meeting the following recommendations for the affiliate programs:*

***Better Life of Virginia:*** *No Recommendations*

***East End Academy:*** *The members requests that at the next regularly scheduled meeting the program provide either recommendations for the child if there is no court hearing for LHRC review, or a final report in the case of a court hearing.*

***Neurological Rehabilitation Services:*** *The members had no recommendations but did request a brief summary from the program at the next regularly scheduled meeting.*

***Williamsburg Place:*** *The members had no recommendations but did request a brief summary from the program at the next regularly scheduled meeting.*

***Next Meeting of the LHRC:*** *Rev. Henry will announce, as soon as possible, a meeting of the full committee membership in order to meet the requirements for this quarter. Affiliate programs will not be required to attend.*

**Next Regularly Scheduled Meeting:** July 11, 2012, 10am, at the Williamsburg Conference Room of the Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.

**Adjournment:** *Mr. Barrett adjourned the meeting, seconded by Ms. Gregory, at 10:45 am.*

Submitted by:

Approved by:

Robert E. Coleman, Recorder  
Affiliate Program Liaison & Support

Rita Gregory  
LHRC Committee Secretary